

My dossier

Your dossier is a collection of the work that you have done by yourself, either in class or at home. It is a record of your level and also of the progress that you make.

Put your work in a folder or a file to keep it safe.

Take photos of your school, classroom, classmates and teacher to decorate your dossier.

Keep one dossier for each level of Straightforward.

Include recordings of you speaking. Use them to hear how your pronunciation, accuracy and fluency improve.

Remember to put a date on all your work.

Include dated 'can do' checklists in your dossier to record the progress you are making.

Divide your work into categories:

- writing
- speaking
- reading
- listening
- vocabulary
- grammar
- pronunciation
- tests

You could keep two dossiers:

- a "Working" dossier for the work you do on a day-to-day basis, and
- a "Showcase" dossier for your most recent and best work.